

“PEOPLE DEVELOPER RE-CERTIFICATION COURSE” (Based on the revised Business Excellence Niche Standard (People))

Launched in 1998, the certification for the Business Excellence Niche Standard (People) provides organizations with a total approach to managing their staff and achieving business performance through their people systems. However, with effect from 1 August 2006, the criteria requirements for the Niche Standard have been reviewed and revised. This course is designed to enable organizations transiting to the revised BE Niche Standard (People) as well as those embarking on the People Developer journey for the first time to do so painlessly.

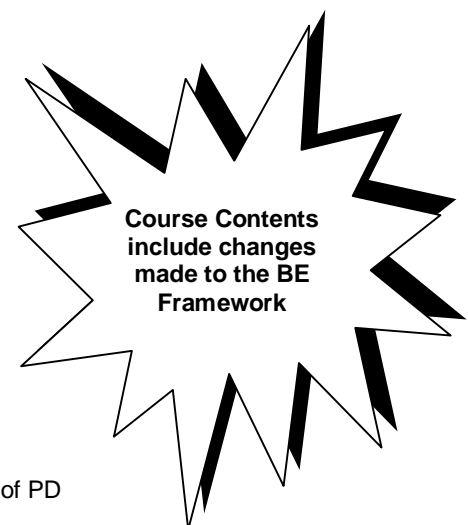
COURSE OBJECTIVES

At the end of the Course, the participants will be able to:

- ❖ Understand the key requirements to meet the Business Excellence Niche Standard (People)
- ❖ Know how to implement the new criteria for Business Excellence Niche Standard (People) in their organization
- ❖ Know about the Best Practices in the private and public sectors as well as the education institutions
- ❖ Know about People Developer Certification, Mid-Term Report and Re-certification requirements

COURSE CONTENTS

- ❖ Overview of Business Excellence Framework
 - People Excellence
 - People Developer
 - Revisions to People Developer
- ❖ Understanding of the People Developer requirements
 - Leadership
 - Planning
 - Information
 - People
- ❖ People Developer related performance indicators and impact to key business results
- ❖ Best Practices in private and public sectors and education institutions
- ❖ Self-Assessment Tool for People Developer (APEX)
- ❖ Application for People Developer Certification and Re-Certification
 - Application Report
 - Organisation Overview
 - Documentation Requirements
 - Site Visit Schedules
- ❖ Mid-Term Report (MTR) submission requirements



WHO IT IS FOR

- ❖ HR / HRD Managers
- ❖ MR for PD certification / re-certification
- ❖ Managers / Executives supporting or involved in the implementation of PD

METHODOLOGY

Presentation, sharing of examples and discussions



Centre for Management

COURSE LEADER

Mr Derrick Tang is a national assessor for the Singapore Quality Award, Singapore Quality Class, Singapore Innovation Award and Singapore Innovation Class. He was conferred the SQA Green Jacket in 2003, having served as a national SQA assessor for 5 years. Derrick has conducted numerous PD courses for schools as well as the public sector. He has also been helping organizations and schools prepare for PD certification / recertification, external validation and SQC certification through consultancy assistance. Derrick is also familiar with the Schools Excellence Model (SEM), and has been involved with the external validation process in schools. He is able to link and relate the criteria and dimensions in People Developer for applications in SEM and SQC Certifications and the extra value-added services that he provides to the schools in their PD certification and re-certification journey in this respect has been much appreciated.

ABOUT EPC

Enterprise Promotion Centres Pte Ltd (EPC) is the leading business service provider of networking, management learning events, workshops & courses, consultancy and industry development services and events. EPC is approved by the Standards Productivity and Innovation Board (SPRING Singapore) to conduct training courses under its **Management Excellence Programme** for: Singapore Service Class, Singapore Quality Class, Singapore Innovation Class and People Developer Standard training courses. EPC training courses are conducted by experienced and qualified consultants & trainers, all being ex-National Assessors. To date, we have conducted training programs for more than 250 organizations and 950 participants since becoming an approved training provider with SPRING in June 2004. Most of our SQC/PDS consultants are ex-National Assessors who conduct training courses apart from providing consulting services in related areas.

Registration Form

Please complete and return this registration form to:

Ms Angela Yip / Ms Tam Fei Ting
Tel: 6278 2538
Fax: 6278 7518
Email: angelayip@epc.com.sg / feiting@epc.com.sg

Mr. / Mrs. / Ms / Dr: _____

Designation: _____

Company name: _____

Address: _____

Email: _____

Tel: _____

Fax: _____

Choice of Dates: _____

PEOPLE DEVELOPER RE-CERTIFICATION COURSE

Dates:

14 Aug 2012

16 Oct 2012

11 Dec 2012

Time: 9:00 am to 5:00 pm

Course Duration: 1 Day

Venue: EPC Training Centre

Fees: S\$400 (excluding GST)

Please note that lunch is not provided for the workshop.

Seats will be confirmed only upon receipt of this registration form via fax. Please send this registration together with your cheque payable to **Enterprise Promotion Centres Pte Ltd** and forward it to: **1003 Bukit Merah Central #02-10 Inno. Centre Singapore 159836 Attn: Ms Angela Yip / Ms Tam Fei Ting**

Upon receipt of registration, any request for cancellation or transfer must be confirmed in writing 5 days before the session and subjected to a 10% administrative charge. If a participant fails to attend the session or if notice of cancellation is received less than 5 days before the session, the participant shall be invoiced the full fee. Substitutions from the same company are allowed. No refund is possible for any part of the package not taken. EPC reserves the right to amend, postpone or cancel the session due to unforeseen circumstances. For further enquiries, please contact Ms Angela Yip at: 6278 2538, email: angelayip@epc.com.sg or Ms Tam Fei Ting, email: feiting@epc.com.sg