



Centre for Management

# WORKPLACE HEALTH PROMOTION PROGRAMME - MANAGERS COURSE

The workplace is a key setting for promoting the health of working adults. Organisations can have a positive influence on employees' health by creating healthy work environments, ensuring that the organisational policies are conducive to good health, and by promoting health promotion programmes and services at work.

**Enterprise Promotion Centres Pte Ltd (EPC)**, is the leading business services provider of networking, management learning events, workshops & courses, consultancy and industry development services and events. EPC is approved by the Standards Productivity and Innovation Board (**SPRING Singapore**) to conduct training courses under its **Management Excellence Network (MexNet)** for: Singapore Service Class, Singapore Quality Class, Singapore Innovation Class and People Developer Standard training courses. As a MexNet training partner, EPC helps organisations by developing their managers and key staff to implement the development & excellence frameworks in their organisations.

EPC is conducting a 2.5 day courses to aid managers in discovering the knowledge, tools and techniques to plan and manage an effective WHP Programme. This course includes hands-on skills in planning, marketing and evaluation of WHP programme. The course is conducted by experienced and qualified trainers who are accredited trainers with **Health Promotion Board**. **Participants will also receive a Certificate of Attendance from Health Promotion Board.**

PROGRAMME	FOR WHOM	OBJECTIVE
<b>Workplace Health Promotion Programme for Managers (2.5 days)</b>	Managers, department heads and supervisors who are involved in managing and/or implementing the Workplace Health Promotion Framework in their organizations.	To assist managers in discovering the knowledge, tools and techniques to plan and manage an effective WHP programme.

### Course Outline & Scheduled Training Dates

#### Programme Outline

- ✓ Gain insights into business case and key concepts in WHP
- ✓ Conduct gap analysis of your WHP Program
- ✓ Conduct health needs assessment for your employees
- ✓ Plan and design a WHP programme to meet relevant health outcomes
- ✓ Acquire skills to evaluate and improve the effectiveness of WHP
- ✓ Interactive hands-on experience of how to plan your WHP programme

### Course is covered under WHP Grant Compulsory for newcomer applicants

#### WHP (Managers) – 2.5 days

**Dates:**

19 – 21 September 2012

**Time :** 9 am – 5 pm (1<sup>st</sup> day)  
9 am – 5 pm (2<sup>nd</sup> day)  
9 am – 1 pm (3<sup>rd</sup> day)

**Venue:** EPC Training Centre

**Fee :** S\$360 (excluding GST) per participant.

### REGISTRATION FORM

(Please fax to Centre for Management Group at: 6278 7518, Attn : Ms Angela Yip)

Please register the following for the Workplace Health Promotion Programme Managers' Course on

Mr/Mrs/Ms/Dr : \_\_\_\_\_ Designation \_\_\_\_\_

Mr/Mrs/Ms/Dr : \_\_\_\_\_ Designation \_\_\_\_\_

Mr/Mrs/Ms/Dr : \_\_\_\_\_ Designation \_\_\_\_\_

Company : \_\_\_\_\_

Industry \_\_\_\_\_ Address \_\_\_\_\_ S ( )

Tel : \_\_\_\_\_ Fax : \_\_\_\_\_ Email : \_\_\_\_\_

### Company stamp:

Seats will be confirmed only upon receipt of this registration form via fax. Please send this registration together with your cheque payable to Enterprise Promotion Centres Pte Ltd and forward it to: 1003 Bukit Merah Central #02-10 Inno Centre Singapore 159836 Attn: Ms Angela Yip

Upon receipt of registration, any request for cancellation or transfer must be confirmed in writing 5 days before the scheduled seminar and subjected to a 10% administrative charge. If a participant fails to attend the seminar or if notice of cancellation is received less than 5 days before the seminar, the participant shall be invoiced the full fee. Substitutions from the same company are allowed. No refund is possible for any part of the package not taken. EPC reserves the right to amend, postpone or cancel the seminar due to unforeseen circumstances. For further enquiries, please contact Ms Angela Yip at: 6377 6604 or email to [angelayip@epc.com.sg](mailto:angelayip@epc.com.sg)

If you do not wish to receive any faxes, kindly indicate 'Unsubscribe' & your fax number, and fax it back to us. We regret any inconvenience caused.

Company Registration Number: 198903805K